



TURNKEY COMMUNICATION SERVICES PUBLIC COMPANY LIMITED

Policy on the Use of Inside Information

P-BOD-003



Document Revision Record

Policy on the Use of Inside Information

Code P-BOD-003

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Revision 1

Revision	No.	Date	Page	Description/Details
1	1/2022	23/12/2022	All	Replace the Company new logo



The Company has established a policy to prevent the misuse of inside information and to supervise directors, executives, and employees (including their spouses and minor children) who have access to the Company's information, as follows:

1. To provide education to directors, executives, and senior management personnel in the accounting or finance functions at the department manager level or above (or equivalent) regarding their duties to prepare and submit reports on their holdings of securities, as well as those of their spouses and minor children, to the Office of the Securities and Exchange Commission (SEC) in accordance with Section 59 and the penalties prescribed under Section 275 of the Securities and Exchange Act B.E. 2535 (1992), as amended ("Securities and Exchange Act"), including the reporting of the acquisition or disposition of the Company's securities under Section 246 and the penalties prescribed under Section 298 of the Securities and Exchange Act.
2. To require directors and executives, including senior management personnel in the accounting or finance functions at the department manager level or above (or equivalent), to prepare and submit reports on their own securities holdings, as well as those of their spouses and minor children, through the Company Secretary prior to submission to the Office of the SEC on every occasion. Such reports must be prepared and submitted within 30 days from the date of appointment as a director or executive, or, in the case of changes in securities holdings, within three business days from the date of purchase, sale, transfer, or receipt of transfer of such securities. The Company Secretary shall summarize the reports on securities holdings and changes therein and present them to the Board of Directors for acknowledgment on a semi-annual basis.
3. To require directors, executives, senior management personnel in the accounting or finance functions at the department manager level or above (or equivalent), and relevant employees who are aware of material inside information that may affect the price of the Company's securities, to refrain from trading in the Company's securities during the period prior to the disclosure of financial statements or information regarding the Company's financial position and status, until such information has been publicly disclosed. The Company shall notify directors and executives, including senior management personnel in the accounting or finance functions at the department manager level or above (or equivalent), in writing to refrain from trading in the Company's securities at least 30 days in advance of public disclosure, and such prohibition should continue for at least 24 hours after the information has been disclosed to the public. In addition, such material information must not be disclosed to any other person.
4. To prohibit directors, executives, employees of the Company and its subsidiaries, including persons presumed to know or possess inside information under the Securities and Exchange Act, from using inside information of the Company or its subsidiaries that has not yet been disclosed to the public and that has or may have an impact on the price of the Company's securities, for the purpose of purchasing, selling, making an offer to purchase, making an offer to sell, or inducing others to purchase or sell the Company's securities, whether directly or indirectly, and whether for their own benefit or for the benefit of others, or from disclosing such information to enable others to engage in such acts, regardless of whether the person receives any benefit in return.



5. To prohibit directors, executives, employees, and staff of the Company and its subsidiaries, as well as former directors, executives, employees, and staff, from disclosing inside information or confidential information of the Company and its subsidiaries, as well as confidential information of the Company's business partners and those of its subsidiaries obtained in the course of their duties, to external parties, even if such disclosure does not result in damage to the Company, its subsidiaries, or its business partners.
6. To require directors, executives, employees, and staff of the Company and its subsidiaries, as well as former directors, executives, employees, and staff, to maintain the confidentiality of and/or inside information of the Company and its subsidiaries solely for the benefit of the Company's business operations, and to prohibit the use of such confidential and/or inside information for the benefit of any other company in which they are shareholders, directors, executives, employees, or staff.
7. To impose disciplinary actions in cases of violations involving the use of inside information for personal benefit, ranging from written warnings, wage deductions, temporary suspension without pay, to termination of employment, depending on the intent of the act and the severity of the offense.
8. To require directors, executives, and employees of the Company and its subsidiaries to comply with the guidelines on the use of inside information under the Securities and Exchange Act, as well as other relevant rules and regulations.

This Policy on the Use of Inside Information was reviewed and approved by the Board of Directors at Meeting No. 5/2025 on November 12, 2025, and has been effective as of November 12, 2025.

- Kittisak Amornchairojkul -
(MR. KITTISAK AMORNCHAIROJKUL)
Chairman of Board of Directors